

Mandatory-Criteria Compliance Matrix

Source document: amsa_tender.pdf

Generated 2026-10-15 04:38 UTC

Go / No-Go Summary

Mandatory requirements found: 58

Estimated effort: Heavy — a large mandatory load; start early and assign owners immediately.

High-risk items:

- p.6 — This SOW is an open competition for Contractors who are in Good Standing under AMSA to provide Application Services as described in the A...
- p.19 — Pricing provided by the Contractor in their Response must take into consideration all workspaces and Applications (e.g. office spaces, su...
- p.19 — Responses must provide pricing as specified in Appendix B, Section 3 to this SOW.
- p.26 — The Contractor must provide the information requested in Table 3 below, indicating the Contractor or the Contractor consortium is eligibl...
- p.37 — Provide a Fixed Price for the completion and delivery of the AI-Assisted EAL Benchmark Assessment Application outlined in Sections 2.1 an...
- p.38 — Failure by a Contractor to comply with this requirement may result in the Province concluding negotiations and entering into negotiations...
- p.39 — The Contractor must provide a Fixed Price for the completion and delivery of the AI-Assisted EAL Benchmark Assessment Application as foll...
- p.40 — Fixed Rates per hour for all proposed resource roles below must be supplied for the Term of the SSA, including the optional extension per...
- p.40 — The Contractor must provide Fixed Rates for on-demand additional AMS, ADS and professional and technical services as follows:

Submission Envelope

Closing date/time: Refer to APC posting.

Timezone: —

Submission channel: Alberta Purchasing Connection (APC) portal — e-submission only;

<http://vendor.purchasingconnection.ca/>

Page limits: —

Addenda: All updates and attachments are accessed via the APC portal at <http://vendor.purchasingconnection.ca/>; no separate acknowledgement procedure is stated in the supplied text.

Format rules:

- Response must be submitted by e-submission to APC only (see SOW Sections 4.3 and 4.4)
- Responses must use Appendix B, Section 3 (or a similar representation of the same information) to submit pricing
- Fixed Prices and Fixed Rates must be inclusive of all expenses including travel, workspaces, facilities, office supplies, equipment, applications, connectivity, telephone and internet services
- Submission Form (Appendix A) must be completed, including contractor information, eligibility, consortia information (if applicable), acknowledgement of non-binding procurement process, and ability to provide application services
- Mandatory Requirements and Desirable Criteria must be addressed per Appendix B

- All Key Documentation must be delivered into the Province's designated GitHub repository (or other repository identified in writing by the Province)

Compliance Matrix

1. [p.1 · Schedule of Events / Contact for Questions and Responses] (submission, high)

Response By E-submission to APC only. Refer to SOW Sections 4.3 and 4.4.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

2. [p.5 · Definitions – Sovereign Compute Environment] (personnel, high)

The environment must enforce strict in-Canada data residency for Protected A and Protected B data and in-Alberta data residency for Protected C data, prohibiting any access or disclosure subject to foreign laws or extraterritorial claims, and maintaining fully isolated management, support and security operations performed only by Contractor personnel who meet the Province's Canadian sovereignty and security clearance requirements.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

3. [p.6 · 1.3 Eligibility Requirements] (certification, high)

This SOW is an open competition for Contractors who are in Good Standing under AMSA to provide Application Services as described in the AMSA PQR.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

4. [p.6 · 1.4 Length of Term] (other, medium)

The Due Date(s) specified in Appendix B, Table 9 shall constitute a firm delivery milestone(s).

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

5. [p.7 · 2.1 Overview] (other, high)

the Contractor shall conduct a mandatory pre-production pilot with 5–10 participating school authorities using representative student voice recordings before final acceptance.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

6. [p.8 · 2.1 Overview] (other, high)

Failure to propose open-source models or components that comply with the Sovereign Compute Environment requirements may result in rejection of a Response.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

7. [p.11 · Section 2.3 (Pricing Mechanism)] (format, high)

Responses must use Appendix B, Section 3 to this SOW or a similar representation of the same information to submit pricing for the completion of the AI-Assisted EAL Benchmark Assessment Application.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

8. [p.15 · 3.2 Documentation, b)] (other, high)

The Contractor shall provide Key Documentation during the Term, as specified in AMSA Schedule 2 (Required Outcomes), Section 3.3 (Key Documentation) and Schedule 3D (Deliverables), Section 3.3 (Application Documentation).

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

9. [p.15 · 3.3 Amendments to AMSA, Schedule 3C, Section 3.4] (other, high)

If a security violation or issue occurs, the Contractor must immediately initiate an incident report, notifying the Corporate Information Security Office, and provide a root cause analysis.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

10. [p.17 · 3.3 Amendments to AMSA, Schedule 5, Section 5.5] (other, high)

The Contractor shall monitor and report compliance with this requirement upon request by the Province.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

11. [p.17 · 3.3 Amendments to AMSA, Schedule 5, Section 5.6] (personnel, high)

For SSAs executed after October 1, 2025, the Contractor shall ensure that the same individual(s) designated as Key Contractor Personnel will act as the single point of contact and management lead across all SSAs executed under this Contract, unless otherwise approved in writing by the Province.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

12. [p.17 · 3.3 Amendments to AMSA, Schedule 7, Section 3.1.1] (other, high)

The Contractor shall ensure that all artificial intelligence-enabled processes are explainable in plain language.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

13. [p.17 · 3.3 Amendments to AMSA, Schedule 7, Section 4.1] (other, high)

The Contractor shall maintain up-to-date documentation of all artificial intelligence and automation assets, including model versioning, training data references, workflow logic, and configuration details.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

14. [p.17 · 3.3 Amendments to AMSA, Schedule 7, Section 4.1] (other, high)

Such documentation shall be readily available to the Province upon request.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

15. [p.19 · 3.4 Location of Services] (other, medium)

The Contractor shall store only in Canada all records classified as Protected A and Protected B and only in Alberta records classified as Protected C, including Personal Information, which are disclosed to the Contractor under this Contract, including records that are collected, used or stored on behalf of the Province.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

16. [p.19 · 3.4 Location of Services] (financial, medium)

Pricing provided by the Contractor in their Response must take into consideration all workspaces and Applications (e.g. office spaces, supplies, equipment, connectivity to the GoA network, telephone and internet services) that are required for the Contractor to complete the AI-Assisted EAL Benchmark Assessment Application.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

17. [p.19 · 4.1 Mandatory Requirements (a)] (format, high)

Responses must include a completed Submission Form, which is included with this SOW as Appendix A.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

18. [p.19 · 4.1 Mandatory Requirements (b)] (other, high)

Responses must meet or exceed all of the mandatory requirements specified in Appendix B, Section 1 to this SOW.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

19. [p.19 · 4.1 Mandatory Requirements (c)] (financial, high)

Responses must provide pricing as specified in Appendix B, Section 3 to this SOW.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

20. [p.19 · 4.3 Format (b)] (format, medium)

Submit electronic Responses based on the file type, size, quality and limits set out in the System Submission Rules within APC E-submissions — How to Submit & Rules on the APC Help Centre with the ability to search and print the documents in their entirety (excluding MP4 and MOV formats).

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

21. [p.20 · 4.3 Format (c)] (format, high)

Ambiguous, unclear and unreadable Responses will be rejected.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

22. [p.20 · 4.4 Delivery (a)] (submission, high)

Responses must be submitted via the APC E-submissions platform. Responses submitted by email to the SOW Procurement Official will not be considered.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

23. [p.20 · 4.4 Delivery (b)] (submission, high)

The APC system timestamp at successful submission is the official receipt time; late submissions are not accepted.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

24. [p.20 · 4.4 Delivery (b)] (submission, high)

Uploaded files are subject to system validations and security checks; a submission is not considered received until those checks are complete and the system timestamp is issued.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

25. [p.20 · 4.4 Delivery] (format, high)

If a Response cannot be opened after reasonable efforts are made by the Province, the Response will be rejected.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

26. [p.20 · 4.4 Delivery] (submission, high)

The Province will disqualify a Response if, in the opinion of the Province, the Response submits any false, deceptive or fraudulent information.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

27. [p.20 · 4.4 Delivery] (format, high)

Content provided in a Response using an external portal, web link or embedded document will not be evaluated.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

28. [p.20 · 5.1 Evaluation of Responses] (experience, medium)

The Response may be rejected if, in the opinion of the Province, the Contractor or any proposed resource receives unsatisfactory references.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

29. [p.22 · 6.2.2] (submission, high)

This SOW will close on the SOW Closing Date and Time.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

30. [p.22 · 6.3.1] (submission, high)

A Contractor may retract and resubmit their Response through APC prior to the SOW Closing Date and Time. Only the most recent, time-compliant submission will be considered.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

31. [p.23 · 6.4.1] (submission, medium)

Contractors must communicate questions or concerns in writing to the SOW Procurement Official at least 3 Business Days prior to the SOW Closing Date and Time.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

32. [p.24 · 6.5.2] (other, medium)

The Contractor must provide those written consents within 2 Business Days of a request by the Province to do so.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

33. [p.24 · 6.6.1] (format, high)

All Responses are to be in English only.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

34. [p.24 · 6.6.2] (other, high)

Within their Response, Contractors must fully disclose to the SOW Procurement Official the circumstances of any actual, possible or perceived conflict of interest in relation to the Contractor or any proposed sub-contractor if the Contractor were to execute an SSA with the Province pursuant to this SOW.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

35. [p.25 · 6.6.3] (other, high)

Contractors must not engage directly or indirectly in any form of political or other lobbying whatsoever to influence the selection of any Contractor.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

36. [p.26 · Appendix A – Submission Form, Section 1 Contractor Information] (format, high)

A Contractor or Contractor consortium must provide the name and contact information for one person, in Table 2 below, as the contact for any clarifications or communications that might arise regarding their Response.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

37. [p.26 · Appendix A – Submission Form, Section 1 Contractor Information] (submission, high)

If the Response is from a consortium, as specified in AMSA Schedule 14 (The SOW Process), Section 2.5 (Consortia), the contact identified in Table 2 below must be a representative from the prime Contractor.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

38. [p.26 · Appendix A – Submission Form, Section 2 Eligibility to Respond] (submission, medium)

If a Contractor consortium is successful in the SOW process, the prime Contractor of the Contractor consortium will sign the SSA with the Province and all other consortium members will be listed as permitted sub-contractors in accordance with AMSA Section 13.3 (Subcontractors).

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

39. [p.26 · Appendix A – Submission Form, Section 2 Eligibility to Respond] (certification, high)

The Contractor must provide the information requested in Table 3 below, indicating the Contractor or the Contractor consortium is eligible to submit a Response (complete only one row in Table 3):

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

40. [p.26 · Appendix A – Submission Form, Section 2.1 Consortia Information] (format, high)

If this Response is from a consortium, the prime Contractor must provide the information requested in Table 4 for each consortium member.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

41. [p.28 · Appendix B – Mandatory Requirements and Desirable Criteria, Section 1 Mandatory Requirements] (other, high)

The Contractor must respond to the following mandatory requirements:

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

42. [p.28 · Appendix B – Mandatory Requirements and Desirable Criteria, Requirement 1] (experience, high)

The Proponent must provide one (1) completed project demonstrating experience designing, developing, implementing, and supporting an AI-enabled application.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

43. [p.28 · Appendix B – Mandatory Requirements and Desirable Criteria, Requirement 2] (experience, high)

The Proponent must provide one (1) completed project demonstrating experience developing an AI-enabled solution that generates assessments, classifications, recommendations, or decision-support outputs requiring human validation or approval.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

44. [p.28 · Appendix B – Mandatory Requirements and Desirable Criteria, Requirement 3] (experience, high)

The Proponent must provide one (1) completed project demonstrating experience implementing two or more of the following artificial intelligence (AI) capabilities:

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

45. [p.29 · Appendix B – Mandatory Requirements and Desirable Criteria, Requirement 4] (experience, high)

The Proponent must provide one (1) completed project demonstrating experience developing an educational technology platform, assessment solution, benchmarking application, learning platform, or comparable AI-enabled solution.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

46. [p.29 · Appendix B – Mandatory Requirements and Desirable Criteria, Requirement 5] (experience, high)

The Proponent must provide one (1) completed project demonstrating experience deploying and operating secure AI-enabled workloads within Canadian sovereign computing environments that satisfied client privacy, security, and data residency requirements.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

47. [p.30 · Appendix B – Mandatory Requirements and Desirable Criteria, Requirement 6] (experience, high)

The Proponent must provide one (1) completed project demonstrating experience delivering a solution that incorporated privacy, security, audit logging, encryption, access controls, and secure software development practices appropriate for sensitive information.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

48. [p.30 · Appendix B – Mandatory Requirements and Desirable Criteria, Requirement 7] (experience, high)

The Proponent must provide one (1) completed project demonstrating experience implementing AI governance capabilities, including model versioning, approval workflows, explainability, auditability, and controlled model updates.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

49. [p.30 · Table 5: Mandatory Requirements – Requirement 7. AI Governance] (format, high)

Each example claimed must include the following: a. title and description of the relevant project; b. requirements and outcomes achieved; c. start and end dates of the project; d. name of the organization for which the work was performed; and e. name and contact information for a person within the organization who can confirm the project claimed.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

50. [p.31 · Table 5: Mandatory Requirements – Requirement 8. Child-Speech and Non-Native Acoustic Phonetic Experience] (format, high)

Each example claimed must include the following: a) Title and description of the relevant project; b) Requirements and outcomes achieved (including specific model tuning or accuracy achievements); c) Start and end dates of the project; d) Name of the organization for which the work was performed; and e) Name and contact information for a person within the organization who can confirm the project claimed.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

51. [p.37 · Section 3 Pricing – Mandatory Requirement 1, Table 8] (financial, high)

Provide a Fixed Price for the completion and delivery of the AI-Assisted EAL Benchmark Assessment Application outlined in Sections 2.1 and 2.2 and delivering the outcomes/requirements set out in Sections 3.1.1 and 3.1.2 of this Statement of Work (SOW).

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

52. [p.38] (other, low)

Benchmark Assessment Application as set out in this SOW and AMSA. The Contractor's Fixed Price must not include any termination fees;

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

53. [p.38 · Section 3 Pricing – paragraph following Table 8] (financial, medium)

Failure by a Contractor to comply with this requirement may result in the Province concluding negotiations and entering into negotiations with the Contractor that submitted the next highest-scoring compliant Response in accordance with SOW Section 5.3.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

54. [p.39 · Section 3.1 Fixed Price] (financial, high)

The Contractor must provide a Fixed Price for the completion and delivery of the AI-Assisted EAL Benchmark Assessment Application as follows:

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

55. [p.40 · 3.2 Fixed Rates] (financial, high)

Fixed Rates per hour for all proposed resource roles below must be supplied for the Term of the SSA, including the optional extension period(s), and must be compliant with Schedule 4 (Financial Terms and Conditions) of AMSA.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

56. [p.40 · 3.2 Fixed Rates] (experience, high)

Each Contractor resource must meet or exceed the mandatory experience level defined in the table below for the resource role they are fulfilling.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

57. [p.40] (other, low)

Fixed Rates for on-demand additional AMS, ADS and professional and technical services shall not apply to the Fixed Price in Table 9 above.

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐

58. [p.40 · 3.2.1 Fixed Rates for Additional Services] (financial, high)

The Contractor must provide Fixed Rates for on-demand additional AMS, ADS and professional and technical services as follows:

Can we meet this? ☐ Yes ☐ No ☐ Unsure Owner: _____ Evidence attached: ☐